



## DEPARTMENT OF JUSTICE

[OMB Number 1105-0NEW]

### **Agency Information Collection Activities; Proposed eCollection eComments Requested; New Collection; Crime Victims' Rights Act Complaint Form**

**AGENCY:** Executive Office for United States Attorneys, Department of Justice.

**ACTION:** 60-day notice.

**SUMMARY:** The Office of the Victims' Rights Ombuds, Executive Office for United States Attorneys (EOUSA), Department of Justice (DOJ), will be submitting the following information collection request to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995.

**DATES:** Comments are encouraged and will be accepted for 60 days until [INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].

#### **FOR FURTHER INFORMATION CONTACT:**

If you have additional comments especially on the estimated public burden or associated response time, suggestions, or need a copy of the proposed information collection instrument with instructions or additional information, please contact Ellen FitzGerald, Victims' Rights Ombudsman, Executive Office for United States Attorneys, 950 Pennsylvania Avenue, NW Room 2261, Washington, DC 20530 (Email: [USAEO.RegulatoryComments@usdoj.gov](mailto:USAEO.RegulatoryComments@usdoj.gov) or telephone: 202-252-1010).

**SUPPLEMENTARY INFORMATION:** Written comments and suggestions from the public and affected agencies concerning the proposed collection of information are encouraged. Your comments should address one or more of the following four points:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Evaluate whether and if so how the quality, utility, and clarity of the information to be collected can be enhanced; and
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

Abstract: The Crime Victims' Rights Act of 2004, 18 U.S.C. 3771 (CVRA), sets forth the rights of a Federal crime victim to file a complaint against any Department of Justice employee who violated or failed to provide rights established under the CVRA. The Department of Justice has created the Office of the Victims' Rights Ombudsman to receive and investigate complaints filed by Federal crime victims against its employees and has implemented "Procedures to Promote Compliance with Crime Victims' Rights Obligations," 28 CFR 45.10. The complaint process is not designed for the correction of specific victims' rights violations but is instead used to request corrective or disciplinary action against Department of Justice employees who may have failed to provide rights to crime victims. The Department of Justice will investigate the allegations in the complaint to determine whether the employee used his or her "best efforts" to provide crime victim rights. The Office of the Crime Victims Rights Ombudsman does not administer crime victim funds or provide services.

Overview of this information collection:

- 1 Type of Information Collection: New information collection request.
- 2 The Title of the Form/Collection: Crime Victims' Rights Act Complain Form.
- 3 The agency form number, if any, and the applicable component of the Department sponsoring the collection: Not applicable.

- 4 Affected public who will be asked or required to respond, as well as the obligation to respond: The affected public are individuals. The obligation to respond is voluntary.
- 5 An estimate of the total number of respondents and the amount of time estimated for an average respondent to respond: It is estimated that 100 respondents will complete the form annually. The time to complete the form is approximately 45 minutes.
- 6 An estimate of the total annual burden (in hours) associated with the collection: The total annual burden hours for this collection is 75 hours.
- 7 An estimate of the total annual cost burden associated with the collection, if applicable:

| Total Burden Hours                        |                       |           |                        |                   |                             |
|---|-----------------------|-----------|------------------------|-------------------|-----------------------------|
| Activity                                  | Number of Respondents | Frequency | Total Annual Responses | Time Per Response | Total Annual Burden (Hours) |
| Complaint Form (completed by individuals) | 100                   | Annually  | 100                    | 45 min            | 75 hrs.                     |
| <b><i>Unduplicated Totals</i></b>         | <b><i>100</i></b>     |           | <b><i>100</i></b>      |                   | <b><i>75 hrs.</i></b>       |

If additional information is required contact: Darwin Arceo, Department Clearance Officer,  
United States Department of Justice, Justice Management Division, Policy and Planning Staff,  
Two Constitution Square, 145 N Street, NE, 4W-218, Washington, DC.

**Dated:** July 25, 2023.

**Darwin Arceo,**

*Department Clearance Officer for PRA,*

*U.S. Department of Justice.*

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